

## **Minutes for the Asheville Friends Meeting for Business Ninth Month 13, 2015**

**Present:** Adrienne Weir, Kitti Reynolds, Nancy Kuykendall, Ruth Stewart, Jim Hipkins, Katherine Kowal, Edie Patrick Kristi Gjelfriend, George Gjelfriend, Jim Cavener, David Greenson, Robin Wells, Desaray Smith, Steve Livingston, Nick Mimken, Scotty Utz, Adelaide Utz, Margaret Farmer, Sarah Jane Thomas, Margaret Normile, co-clerks Gail Hipkins and Alan Robinson, and recording clerk Barbara Esther

The meeting began with a period of silent worship. The clerk read the following from the silence:

### **Different Loads**

Do not feed both sides of yourself equally.  
The spirit and the body carry different loads  
and require different attentions.

Too often we put saddlebags on Jesus,  
and let the donkey run loose in the pasture.

Do not make the body do what the spirit does best,  
and don't put a big load on the spirit  
that the body could carry easily.

*A Year With Rumi - Daily Readings*

The agenda was accepted as prepared.

**Minute 1: Friends approved the minutes for Seventh Month 2015.**

### **Treasurer's Report:**

(The full report is attached.) Discussion of the report will be postponed until Eleventh Month 2015. when our treasurer will have returned. Friends are grateful for the preparation of the report.

### **Committee Reports:**

**Nominating Committee:** presented by George Gjelfriend

The Nominating Committee requests your approval for the following:

David Greenson to Racial Justice and Peace and Earth Committees

Margaret Farmer to Racial Justice Committee

Nick Mimkin to Hospitality Committee

George Gjelfriend to Care & Nurture Sub-Committee

Patti Hughes to Ministry & Counsel Committee

**Minute 2: Friends approved the above nominees.**

A Friend shared his concern that the new Racial Justice Committee has a large membership and that the scope and mission of the committee is not yet fully delineated. He asked how the committee can carry out the work it is charged to do with the number of committee members willing to serve.

The full involvement of those listed as members is one way that the committee can be held to an efficient number of members to carry out its work. Edie Patrick voiced her willingness to step down from the committee because the regular meetings of the committee are held at a time when she cannot attend. Another Friend commented that the membership on committees reflects the interest of the meeting.

The clerk asked us to remember the work of the Nominating Committee to find those led to serve and able to serve on the various committees that need the meeting's support. A desire to serve without the seasoning of Nominating Committee is not in good order. Our Guide to Faith and Practice or guides of other yearly meetings was suggested for those not familiar with the way Friends fill the needs of the meeting.

### **House and Grounds Committee:**

#### H&G September 2015 Report

Scotty Utz

1. The dead wood has been cut out of the large Oak in front of the house; thanks to Jim Barham for heading up this project.
2. Sarah Jane Thomas received several bids on painting the outside of the house. We only accepted bids from contractors who are licensed and insured. During this process numerous carpentry issues came up (see attached bids and estimates). It is the judgement of the H&G committee that we move forward with these maintenance concerns issues which have been put off before problems worsen.

Will then go through item by item the estimates for painting and carpentry work....this will take a considerable amount of time. (Attached is a bid received and deemed the one to accept.)

One Friend expressed a desire to proceed step-by-step on the work planned by the committee. Another Friend suggested we look at non-wood materials, such as Hardy Board siding for the east wall. Additionally we were reminded that we can contribute to racial justice by hiring people of color. The committee assured us that they have explored various contractors who represent people of color of various ethnic groups. The contractor selected was thorough in his analysis of the work that needs to be done and is Creole. The price of the work required seems very reasonable. The question of what unknown expenses would be needed was brought as a concern. One Friend recounted his experience of the doubling of cost as the repairs after a fire went along. Insulation may need to be installed on the east wall, as an example. Double-glazed windows to replace the poorly fitted storm windows and old windows could make a big difference in cost, but bring some savings in heating cost. We are reminded to be tender with each

other and to examine the prejudice we each carry as we consider these plans. A Friend asked that House and Grounds Committee prioritize the work to be done, beginning with the east wall (part 1), with subsequent work (part 2) to be delayed. A Friend used the metaphor of removal of the facade for repair and uncovering the internal rot in need of replacement just as we examine our internal practices and attitudes regarding racial justice. SAYF is scheduled to use the meetinghouse on the weekend of September 20th and the first weekend of November. We want to honor the commitment we made to their use of the house as we schedule the repairs.

**Minute 3: Friends approved the work begin on the east wall of the meetinghouse, with the House and Grounds Committee choosing the particulars, such as the type of siding to be used. Further repair, such as insulation and/or window replacement, can be done revealing some of the unknown costs in the process. Within the process of the extended work our intention is to maintain right relationship with the contractor according to the plan he and the committee devised. Friends wish to reassure the contractor that the initial phase will be completed and that a time line can be developed for the second phase of the work.**

**Racial Justice Committee:** Desaray Smith brought the following report:

The Racial Justice Committee of Asheville Friends Meeting continues to address racism and white supremacy in Asheville Friends Meeting, the city of Asheville and the SAYMA community. We have read and discussed the book *Understanding and Dismantling Racism: the 21st Century Challenge to White America* by Joseph Barndt. In the coming months, we will guide interested Friends as we read the book together as a meeting. We have worked with the Spiritual Enrichment Committee to offer the workshop Understanding Racism three times throughout the year. Co-clerk, Desaray Smith, will also offer the workshop face-to-face, one-on-one, with interested Friends at any place and at any time of their choosing.

**Care and Nurture Sub-Committee:**

The Care and Nurture Committee met on August 30, 2015. Members present discussed those people in Asheville Friends Meeting who had needed help and those who might need assistance in the future. Discussion of the Emergency Contact resulted in agreement that we would continue to invite AFM to fill out the Emergency Contact Forms located in the manila envelope on the desk under the white board in the entrance room. Completed forms are to be placed in the appropriate manila envelope in the same location. The committee wants to concentrate on those who live alone to be sure we have their contact information, especially the name of their AFM "buddy" who will inform the Meeting of any information needed about their "buddy". Members agreed to discern from the meeting directory those who might need to be contacted by email. We will also continue to announce our intention to assist those in need.

Margaret Normile, Clerk

**Treasurer's Report**

			Sep 7, 15	
	Build- ing Fund		57,143.77	
	College -Age e Friends Su p- port Fnd		5,189.24	
	Ge n- eral Fund		30,120.10	
	H& G Em er- gen cy Fund		6,000.00	
	M& C Ne eds Fund		980.00	

Me et- ing Ho use Im- pro- ve- me- nts Fun d		17,897.69	
Me mo- rial Fun ds and Be- que sts			
	Alice Brown Bequest. 2009	1,103.66	
To- tal Me mo- rial Fun ds and Be- que sts		1,103.66	

Re- li- gio us Ed- u- ca- tion Fund		213.66	
Re- si- den- tial Re- trea- ts		428.56	
Sch- ol- ar- shi- p Fund			
	FGC Gathering Contingency Fund	500.00	
	Scholarship Fund - Other	130.00	
To- tal Sch- ol- ar- shi- p Fund		630.00	
TO- TA- L		119,706.68	



			702 0 · Divi den ds		95.12	135.00	-39.88	70.46%
			701 0 · In- ter- est In- co me		30.42	18.00	12.42	169.0%
			Re ntal In- co me		0.00	2,600.00	-2,600.00	0.0%
			To- tal In- co me		13,231.51	25,025.00	-11,793.49	52.87%
			Gro ss Pro fit		13,231.51	25,025.00	-11,793.49	52.87%
			Ex- pen se					
			Tran- s- fers TO Oth er Fun ds* *					
			Coll ege -Ag e Su p- port Tran- s- fer* *		13.88	0.00	13.88	100.0%
			Sch ol- ar- shi p Fun d Tran- s- fer* *					
				FGC Gathring Contingency Fund	500.00	500.00	0.00	100.0%
				Scholarship Fund Transfer** - Other	200.00	200.00	0.00	100.0%



				Total Scholarship Fund Transfer*	700.00	700.00	0.00	100.0%
				Total Transfers TO Other Funds*	713.88	700.00	13.88	101.98%
				Meeting House				
				House and Grounds				
				Supplies	78.95	0.00	78.95	100.0%
				Cleaning	853.50	0.00	853.50	100.0%
				Landscaping	420.00	0.00	420.00	100.0%
				Maintenance	40.77	0.00	40.77	100.0%
				Miscellaneous	16.97	0.00	16.97	100.0%
				House and Grounds - Other	0.00	3,500.00	-3,500.00	0.0%
				Total House and Grounds	1,410.19	3,500.00	-2,089.81	40.29%
				6180 · Insurance				
				Property/Casualty/Directors	3,120.00	0.00	3,120.00	100.0%
				Worker's Comp	598.00	0.00	598.00	100.0%
				6180 · Insurance - Other	0.00	3,900.00	-3,900.00	0.0%

				Total 6180 · In- sur- anc e		3,718.00	3,900.00	-182.00	95.33%
				6390 · Utili ties					
				Electric		358.68	0.00	358.68	100.0%
				Gas		660.48	0.00	660.48	100.0%
				6410 · Water		531.37	0.00	531.37	100.0%
				6390 · Utilities - Other		0.00	2,300.00	-2,300.00	0.0%
				Total 6390 · Utili ties		1,550.53	2,300.00	-749.47	67.41%
				Total Me et- ing Ho use		6,678.72	9,700.00	-3,021.28	68.85%
				Me et- ing Su p- port					
				Ra cial Jus tice Co m- mit- tee		57.76	500.00	-442.24	11.55%
				No mi- nat- ing Co m- mit- tee		0.00	50.00	-50.00	0.0%
				Ho spi- tali- ty Co m- mit- tee		0.00	150.00	-150.00	0.0%

					Car e and Nu- ture Ctt e		0.00	200.00	-200.00	0.0%
					Co m- mu- ni- ca- tion s Ctt e		0.00	135.00	-135.00	0.0%
					Ad- ver- tis- ing					
					Event Program Ads		0.00	50.00	-50.00	0.0%
					Friends Journal		140.00	140.00	0.00	100.0%
					To- tal Ad- ver- tis- ing		140.00	190.00	-50.00	73.68%
					Fi- nan- ce Ctt e		0.00	300.00	-300.00	0.0%
					Li- bra- ry		0.00	300.00	-300.00	0.0%
					Min- istr- y and Co- un- sel Ctt e		0.00	200.00	-200.00	0.0%
					624 0 · Mis- cel- la- neo- us					
					Bank Stop Payment Fee		20.00	0.00	20.00	100.0%
					Checks		17.90	0.00	17.90	100.0%
					6240 · Miscellaneous - Other		736.20	0.00	736.20	100.0%
					To- tal 624 0 · Mis- cel- la- neo- us		774.10	0.00	774.10	100.0%



				Total Meeting Support		1,956.89	5,675.00	-3,718.11	34.48%
				Outreach					
				6140 · General Outreach					
					WNC for Peace	50.00	0.00	50.00	100.0%
				Total 6140 · General Outreach		50.00	0.00	50.00	100.0%
				Peace and Earth Care					
					Projects	46.10	90.00	-43.90	51.22%
				Total Peace and Earth Care		46.10	90.00	-43.90	51.22%
				Quaker Outreach					
					Madison Quakers	150.00	0.00	150.00	100.0%
					Quaker Earthcare Witness	400.00	0.00	400.00	100.0%
					AFSC	400.00	0.00	400.00	100.0%
					FCNL	400.00	0.00	400.00	100.0%
					FGC	275.00	0.00	275.00	100.0%
					Friends Journal	125.00	0.00	125.00	100.0%
					FWCC	150.00	0.00	150.00	100.0%
					Pendle Hill	150.00	0.00	150.00	100.0%



			400 0 · Co ntri- bu- tion In- co me						
			401 0 · Un- re- stri- ct- ed		13,435.97	22,272.00	-8,836.03	60.33%	
			To- tal 400 0 · Co ntri- bu- tion In- co me		13,435.97	22,272.00	-8,836.03	60.33%	
			702 0 · Divi- den- ds		396.44	135.00	261.44	293.66%	
			Tran- s- fers FR OM oth- er fun- ds* *						
			Tran- s- fer fro- m Ge- n- eral Fun- d**		713.88	0.00	713.88	100.0%	
			To- tal Tran- s- fers FR OM oth- er fun- ds* *		713.88	0.00	713.88	100.0%	

			7010 - Interest Income		30.42	18.00	12.42	169.0%
			Rental Income		0.00	2,600.00	-2,600.00	0.0%
			Total Income		14,576.71	25,025.00	-10,448.29	58.25%
			Gross Profit		14,576.71	25,025.00	-10,448.29	58.25%
			Expense					
			Transfers TO Other Funds*					
			College-Age Support Transfer*		13.88	0.00	13.88	100.0%
			Scholarship Fund Transfer*					
			FGC Gathring Contingency Fund		500.00	500.00	0.00	100.0%
			Scholarship Fund Transfer** - Other		200.00	200.00	0.00	100.0%



				Total Scholarship Fund Transfer*	700.00	700.00	0.00	100.0%
				Total Transfers TO Other Funds*	713.88	700.00	13.88	101.98%
				Meeting House				
				House and Grounds				
				Supplies	78.95	0.00	78.95	100.0%
				Cleaning	853.50	0.00	853.50	100.0%
				Landscaping	420.00	0.00	420.00	100.0%
				Maintenance	40.77	0.00	40.77	100.0%
				Miscellaneous	16.97	0.00	16.97	100.0%
				House and Grounds - Other	0.00	3,500.00	-3,500.00	0.0%
				Total House and Grounds	1,410.19	3,500.00	-2,089.81	40.29%
				6180 · Insurance				
				Property/Casualty/Directors	3,120.00	0.00	3,120.00	100.0%
				Worker's Comp	598.00	0.00	598.00	100.0%
				6180 · Insurance - Other	0.00	3,900.00	-3,900.00	0.0%

				Total 6180 · In- sur- anc e		3,718.00	3,900.00	-182.00	95.33%
				6390 · Utili ties					
				Electric		358.68	0.00	358.68	100.0%
				Gas		660.48	0.00	660.48	100.0%
				6410 · Water		531.37	0.00	531.37	100.0%
				6390 · Utilities - Other		0.00	2,300.00	-2,300.00	0.0%
				Total 6390 · Utili ties		1,550.53	2,300.00	-749.47	67.41%
				Total Me et- ing Ho use		6,678.72	9,700.00	-3,021.28	68.85%
				Me et- ing Su p- port					
				Ra cial Jus tice Co m- mit- tee		57.76	500.00	-442.24	11.55%
				No mi- nat- ing Co m- mit- tee		0.00	50.00	-50.00	0.0%
				Ho spi- tali- ty Co m- mit- tee		0.00	150.00	-150.00	0.0%

					Car e and Nu- ture Ctt e		0.00	200.00	-200.00	0.0%
					Co m- mu- ni- ca- tion s Ctt e		0.00	135.00	-135.00	0.0%
					Ad- ver- tis- ing					
					Event Program Ads		0.00	50.00	-50.00	0.0%
					Friends Journal		140.00	140.00	0.00	100.0%
					To- tal Ad- ver- tis- ing		140.00	190.00	-50.00	73.68%
					Fi- nan- ce Ctt e		0.00	300.00	-300.00	0.0%
					Li- bra- ry		0.00	300.00	-300.00	0.0%
					Min- istr- y and Co- un- sel Ctt e		20.00	200.00	-180.00	10.0%
					624 0 · Mis- cel- la- neo- us					
					Bank Stop Payment Fee		20.00	0.00	20.00	100.0%
					Checks		17.90	0.00	17.90	100.0%
					6240 · Miscellaneous - Other		736.20	0.00	736.20	100.0%
					To- tal 624 0 · Mis- cel- la- neo- us		774.10	0.00	774.10	100.0%



				Spi- ritu- al En- rich me nt Ctt e		0.00	100.00	-100.00	0.0%
				To- tal Me- et- ing Su- p- port		1,956.45	5,675.00	-3,718.55	34.48%
				Out rea ch					
				614 0 · Ge n- eral Out rea ch					
					WNC for Peace	50.00	0.00	50.00	100.0%
				To- tal 614 0 · Ge n- eral Out rea ch		50.00	0.00	50.00	100.0%
				Pe ace and Ear th Ctt e					
					Projects	46.10	90.00	-43.90	51.22%
				To- tal Pe ace and Ear th Ctt e		46.10	90.00	-43.90	51.22%
				Qu ak- er Out rea ch					
					Madison Quakers	150.00	0.00	150.00	100.0%
					Quaker Earthcare Witness	400.00	0.00	400.00	100.0%
					AFSC	400.00	0.00	400.00	100.0%

					FCNL	400.00	0.00	400.00	100.0%
					FGC	275.00	0.00	275.00	100.0%
					Friends Journal	125.00	0.00	125.00	100.0%
					FWCC	150.00	0.00	150.00	100.0%
					Pendle Hill	150.00	0.00	150.00	100.0%
					Quaker House	300.00	0.00	300.00	100.0%
					Ramallah Friends School	150.00	0.00	150.00	100.0%
					Right Sharing	300.00	0.00	300.00	100.0%
					Quaker Outreach - Other	0.00	3,000.00	-3,000.00	0.0%
				Total Quaker Outreach		2,800.00	3,000.00	-200.00	93.33%
				SAY-MA Dues		2,860.00	2,860.00	0.00	100.0%
				Outreach - Other		0.00	3,000.00	-3,000.00	0.0%
				Total Outreach		5,756.10	8,950.00	-3,193.90	64.31%
				Total Expense		15,105.15	25,025.00	-9,919.85	60.36%
	Net Ordinary Income					-528.44	0.00	-528.44	100.0%
Net Income						-528.44	0.00	-528.44	100.0%

### Contractor's Bid

The exterior painting scope for 227 Edgewood consist of pressure washing all previously painted substrates. Scrape and sand all surfaces. Replace damaged wood too far gone to repair \*see areas of concern. Glaze all windows with missing or loose glaze. Prime all bear substrates with bonding primer, which levels and reduces peeling. Caulk and patch all cracks, joints and applicable areas. Using Sherwin-Williams exterior acrylic latex paint, apply 2 full coats to all substrates previously painted.

\*Areas of concern :

1. Front deck-recommend replacing deck flooring do to lead paint and deterioration of the old flooring (waterlogged,paint won't hold), plus the difference in thickness of the repaired flooring would be highly visible.

The columns are not supported due to the lower support deteriorating.

The right porch stair stringer was never tied into the concrete tread and risers. That along with the column support deteriorating, I recommend replacing the support and stringer, then fastening it to the stairs.

2. Rear deck-the polls that hold the awning are sitting on a rotten 1 inch edge. \*\*Any weight could cause it to collapse!\*\*

The floor joists are deteriorating and the scabs are too short. I recommend replacing all floor joists and flooring.

3. Siding Damaged-I recommend replacing the siding on the east side, it is worn and over exposed to the point that the paint will not hold or bind. I also suggest the removal of the vertical strip next to the window and run the siding continuously in transition to the window and the end of the house. In addition there is some siding up high that has deteriorated and needs to be replaced.

4. Gutters-the gutter should be removed to replace the damaged fascia. Two gutters extends into the siding creating moisture behind the siding. Possibly a diverter or shortening the gutter is suggested. got it should be removed and replaced by a gutter contractor.

5. Rear storage shed- recommend replacing vertical siding due to moisture deterioration.

In replacing siding we would prime all edges and raise it off the ground for drainage.

6. Storm windows- concerned about the storm windows due to the removal and replacement to check the window glazing/painting process. Mainly the wear and functionality of the storm windows.

7. Unknowns?- things that we do not know that are hidden under the substrates, for instance under the deck flooring, are the floor joists still in good condition.

The painting labor is estimated at \$16,000 and the materials are estimated at \$2295.

References:

- Cathedral of All Souls -currently involved
- 78, 104 and 117 Maney Ave.- directly behind 227 Edgewood
- 90 and 52 Cumberland Ave- comparable to the work at 227

Please contact me if you have any questions. All estimates are go

Thanks for allowing me to be of Your Endeavors,

Cres Richard

\*\*\*awaiting carpenters estimate for wood repairs will forward upon receipt \*\*\*