

Meeting for Worship with Attention to Business  
8th day, fourth month, 2007  
clerk: Rain Newcomb  
recording clerk: Katherine Kowal

Meeting began at 9:30 a.m.

worship.

There was a brief period of worship during which the clerk offered a brief prayer.

attendance.

Those in attendance were Rain Newcomb, Katherine Kowal, David Clements, Evan Richardson, Peter Buck, Gary Briggs, Jim Cavener, Alan Robinson, Bob Smith, Kitty Reynolds,, Sara Jane Thomas. Ellen Frerotte, Phil Neal, and a guest from Quaker View (City View Friends Church?).

reading and approval of the agenda.

review of minutes for third month.

As only one person present had actually read the minutes for third month, approval was deferred until next month.

finance committee report.

The report was presented by David Clements ([link to report](#)).

a) The committee presented a year-to-date financial report ([link to YTD report](#)).

A friend requested clarification of whether the line item for outreach to Pisgah Legal services was for 2006 or 2007. It was for 2006. Another Friend questioned why the monthly telephone bill of \$70. It was explained that the Meeting pays commercial rates rather than residential rates and that this is higher .David said he would investigate the questions raised and report back to Meeting for Business.

b) The committee is proposing some changes as to which committees will supervise each budget line. Friends are encouraged to read these proposed changes to discuss at a later date.

c) ([Link to draft 2007 budget](#)). David reminded Friends that in December Meeting for Business we agreed to carry over the 2006 budget and to defer SAYMA contributions . Following recommendations by Ministry and Counsel the SAMMA contribution has been adjusted from \$4400 to \$3500 for 2007.

Other significant changes include an increase in the budgeted amount for insurance, a reduction in the Religious Education budget mainly because child care and SAYF expenses were less than anticipated.

The Outreach budget will be \$500 with the understanding that any funds left over at the end of the year will be added to Outreach.

No request has been received from Spiritual Enrichment. They are encouraged to submit their request in time for the final draft.

No further contributions are planned to the Scholarship fund.

Total budget at this time is \$26,386, approximately the same as last year. A final draft of the proposed budget will be submitted at next month's Meeting for Worship with Attention to Business.

communications committee report.

Gary Briggs presented the report.

“Communications committee members Gary Briggs, Kieron Mann, and Steve Livingston met at Gary Briggs' home at 7 p.m.

“The discussion began with identifying some areas where the responsibilities of the Meetinghouse Coordinator overlap with the work of the committee. Gary described his intention as Meetinghouse Coordinator to use one of the small bulletin boards in the foyer to display a list of upcoming events at the Meetinghouse. He also intends to allocate space for a listing of the Meeting’s committee structure and the date and time of upcoming committee meetings.

“We considered where would be the best location to display a Meetinghouse use calendar so that inquirers would have an immediate visual reminder of who was scheduled to be in the Meetinghouse and when. We left it up to Gary to make the final decision. The calendar will include a pointer to the blue binder in the foyer containing the rental agreement and log book.

“The committee reminds Friends to put a date on any material displayed in the foyer to help keep the display areas from becoming too cluttered.

“Kieron agreed to take over the stewardship of our Internet Service account with MAIN.

“We discussed the Meeting’s need for a computer to store all data pertinent to the Meeting and to provide internet access to those Friends who are without. We recommend that the Meeting computer have a unique email address so that all Friends can transmit pertinent data directly to it. Kieron will check into whether our contract with MAIN provides for web browsing. Data that would be stored on this computer would include financial records, minutes of business and board meetings, committee reports, copies of our website, correspondence, and documents used for special occasions such as weddings and memorial services.

“Communications Committee recommends that Meeting purchase a new computer rather than a used computer. The cost/benefit ratio would be higher, with much faster speed and greater capacity for little extra cost. Additionally, a new computer would come with a warranty and would ultimately have a longer service life. Since the Meeting already has received donations of a monitor and printer, we recommend that a \$500 allocation for a computer will be sufficient to purchase a good quality machine or components to assemble an excellent quality machine. Kieron and Steve offered to locate or assemble the most suitable machine for the money.

“We looked at how a google calendar could possibly serve the Meeting’s need for regular community-wide communications such as the e-letter had provided. We also looked at a redesigned Meeting webpage that Kieron is working on. We discussed the possibility of using google groups webpages to facilitate committee work. We hope to report further on these ideas after our next meeting.”

A Friend requested that an updated copy of the membership list also be included.

Another Friend requested that we backup data on some source such as Google.

A Friend asked for clarification of the expectations of the new computer. Is it just a resource that would be available or does it create another job - that of someone to enter the information and keep it current.

It was pointed out that there is currently no line item for the purchase of a new computer in the 2007 budget. If the committee is recommending the purchase of a new computer, it should submit the expected cost to the finance committee in time for the final draft of the budget.

It was suggested we not develop expectations that we have of one another. The clerk suggested that the committee not take on expectations that will become burden to them rather than a joy.

A Friend expressed concern that all the financial records would need to be done at the Meeting house rather than in individual's homes which might not be convenient. Also, should the Meeting look into the possibility of the donation of a computer rather than purchase of a new one?

#### Peace and Earth report.

Due to the time constraints it was suggested that the peace and earth report be added to the minutes without being read aloud in Meeting. Kitty Reynolds provided the following report.

1. We have been in contact with Beth Verni-Lau, Neighborhood Housing Service, 251-5054 in Montford who is a member of the Cooper Blvd. organization which is helping soon-to-be-displaced folks to find new places for their trailers. Our person to help is Nancy \_\_\_\_\_ who is 82 years old and speaks English. Some members of our committee are planning to meet with Nancy, when Barb can contact her again, to get more details about what help she needs. We anticipate that she will move in about a month and that she will need help packing and moving boxes of her things. A truck might be helpful.

The Cooper Blvd. Association is having a yard sale on Saturday, April 14, at the Grace Baptist Church, 718 Haywood, from 8:30 to 2. If Friends are interested in donating items to the yard sale, they can drop them off at Barb's office. Contact her first, since she is not always there.

2. A friend, Laurel, has set up a box for donation of small items to American service personnel in Iraq. The same box may also be used for donations to an orphanage in Iraq. A list of items which may be connoted is on the box.

3. Earth Day celebrations will be held at the Cathedral of All Souls in Biltmore Village, cosponsored by Quality Forward. There will be a plant sale, bike rodeo, and exhibitions by various environmental groups. We are invited to attend and participate in some way. If we wish P & E will discuss if we wish to do something "official" there.

#### Other

Friends were reminded that we need another threshing session on marriage. The committee will meet to offer dates for the threshing situation some first day after Meeting for Worship.

A Friend asked that we hold in our hearts the tension that has arisen concerning singing. It will be discussed at the next meeting of Ministry and Counsel.