

**Meeting for Worship for the Conduct of Business  
Third Month 14, 2010**

**Clerk:** Adrienne Weir

**Recording Clerk:** Jennifer Rhode Ward

**Present:** Bobby Carter, Jim Cavener, David Clements, Tom Edelson, Barbara Esther, Gjeorge Gjelfriend, Kristi Gjelfriend, Joy Gossett, Rylin Hansen, Pat Johnson, Steve Livingston, Laura Maynard, Margaret Normile, Alan Robinson, Eric Singletary, Terra Singletary

**Opening Worship**

**Reading:**

“In conclusion, the times seem ripe for us to reorient ourselves to rapidly changing circumstances. More than ever the world is in need of the kind of resilience that comes from acknowledgement of the human condition as involving dependence and vulnerability. The knowledge of interdependence involves that of knowing how to live well with limits, in relationship to others and our environment. The disability experience is rich in such knowledge. Accepting people with disabilities as integral to sustainable community would be the most important safeguard that we could achieve in our turbulent world. The disability movement possesses some hard-won foundations upon which it can build and renew itself, along the lines of the disability experience of interdependence. It could realign the disability agenda with that which makes us all potentially more fully human. We have to be the change we’d like to see. In a word, that means drawing on our experience of relationship. Our man in the cliff hanger story at least would agree that there is much power in that.”

*Keynote Address, Physical Disability Council of Australia, Erik Leipoldt  
[www.alternate-energy-sources.com/disability-article-1.html](http://www.alternate-energy-sources.com/disability-article-1.html)*

**Third Month Agenda**

The third month agenda was accepted as written.

**Minutes from Second Month 2010**

Correction: page 2, paragraph 2, 5<sup>th</sup> bullet: SAYMA dues are \$65 per member/attender.  
Second month minutes were approved as corrected.

**Finance Committee**

**Pat Johnson**

[click here to view Finance Committee General Fund report](#)

Note that the most recent transactions (after ~20 February) are not included in this report. Quaker outreach monies have been disbursed by the Peace & Earth committee; these values (and recipients of monies) will be reported at the Fourth Month Meeting for Business. Pat clarified the columns’ meanings, and said that we had not yet paid our SAYMA dues. *The Finance Committee Report was approved as given.*

**Celebration for Phil Neal Ad Hoc Committee**

**Joy Gossett**

Phil Neal’s celebration will take place on April 18<sup>th</sup>, following Meeting for Worship. Phil’s daughter and son-in-law will be able to come in from Chapel Hill on that date. The committee has acquired and created some gifts for Phil. Joy asked if the original committee would be willing to work; they agreed. Margaret Normile and Rylin Hansen agreed to be on the committee, too. They will join Robin Wells, Joy Gossett, Kristi Gjelfriend,

and Adrienne Weir. Joy emphasized that we would focus on Phil's importance to the Meeting, as its first Clerk and a long-time sustaining member. Focusing on the depth and breadth of Phil's contributions will give our Meeting a sense of history. A Friend thanked Joy for her persistence in organizing things to this point.

## **Ministry and Counsel Committee**

**Gjeorge Gjelfriend**

[click here to view the Ministry and Counsel report](#)

A Friend noted that we had not considered that the SAYMA assessment amount had risen; this factor should be considered. Gjeorge noted that the first year on the table (2007) was a year in which SAYMA dues were \$65 per member/attender. A Friend noted that it was important to have a Meeting historian/recorder, for the SAYMA census task and for other reasons. Nominating Committee was asked to find a recorder / archivist / historian; persons who are interested are asked to contact Gjeorge. Another Friend said that M&C had been serving the role of recorder for several years, taking over for Phil Neal. A Friend thanked M&C for their work on coming up with this number.

***Minute: The Ministry & Counsel committee assessed current AFM member/attender numbers of 44 persons. Based on this number and the dues rate of \$65 per person, AFM approves the payment of \$2860 in 2010 SAYMA dues.***

The minute was accepted as written and read.

## **Nominating Committee**

**Gjeorge Gjelfriend**

***Pat Johnson's role as AFM treasurer was approved by the Meeting.***

A Friend asked that the job description for the archivist be clarified. Gjeorge said that the state of records must first be assessed, then current members must be determined. This job would also involve going through old minutes. Barbara Esther and Laura Maynard noted that they would begin by going through old records this June/July.

## **Communications Committee**

**Steve Livingston**

[click here to view the Communications Committee report](#)

A Friend asked if there are any costs associated with Facebook; Steve clarified that there were no costs. A Friend asked which information should be included; Steve said that Communications Committee and AFM could make recommendations or suggestions. A Friend spoke about Facebook as a good venue for getting information about our Meeting out to the greater community. Another Friend said that university-aged people might use Facebook as a communication medium, and noted that Facebook might be a good way to reach out to potential attenders at UNCA and other area colleges. A Friend suggested that we "friend" West Knoxville Friends Meeting on Facebook. Steve clarified how Facebook administrative pages worked. Steve expressed his thanks to non-communications committee members for assisting with the committee's work.

***The Meeting approved the creation of an admin-only Facebook page.***

## **Other**

- Persons are needed to sign up for Greeters (before Meeting) and Hospitality (after Meeting).
- AFM received a plaque for their work with the Channel of Grace breakfasts at Pritchard Park.
- A Friend noted temperature issues on the upper floor of the Meeting House. She offered to loan a portable heater to the Meeting for use upstairs, then suggested that the House & Grounds committee consider the issue of heating efficiency. A Friend explained the building's heating system, and suggested that using a furnace was probably less expensive than an electric heater. Another Friend reminded us that closing doors in the Meeting House would make things more energy efficient.

## **Closing Worship**

At the February Meeting for Business, Ministry & Counsel was charged with the responsibility of determining the 2010 SAYMA assessment. These are our findings:

SAYMA suggests each meeting pay \$65 for each "member and regular attender." This is difficult, and maybe impossible, to do.

- (1) We don't actually know how many members we have. The definitive list is supposed to be maintained by the Meeting Historian/Recorder, except there is evidence that this has not been done in the last five years, possibly longer. Several years ago we tried to get in contact with all our "missing" members. Some were found and agreed to have their membership laid down, others wanted to continue their membership, many simply could not be found. One of us intends to address this issue when she has more free time over the Summer.
- (2) We are similarly unsure of which "members" to count. Is a Friend who hasn't been seen in ten years considered "active" enough? How are minor children and "associate" members to be handled? How should we factor in contributions?
- (3) We have no idea how many "regular attenders" we have. There are no criteria for determining when a sporadic attender has become regular or when a regular is no longer attending. It was suggested that we pass around an attendance sheet, as is sometimes done at MFB. The notion did not receive universal support and was dropped.

There doesn't seem to be any way we can determine how many members and regular attenders we have. As has been the case in the recent past, we guessed. This is how we guessed: (1) We took the 2007 directory and removed all the names of Friends we haven't seen on a regular basis. (2) We added in the names of those new Friends who seem to be attending regularly. (3) We presented this list to the Finance Committee to add in the names of contributors we missed. The total came to 44. The SAYMA assessment number MFB asked us to provide is \$2,860 (44X\$65 = \$2,860.)

We are well aware of the deficiencies in our process. Different Friends might very easily come up with different numbers. The search for the "truth" promises to be long, hard, and maybe impossible. In the interest of moving on, steeped in our ignorance, we have made our best guess and propose to live with it. The table below puts the matter in some perspective:

	2007	2008	2009	2010	
Previous year's income:		29,690	27,774	22,767	16,945
Year's SAYMA assessment:		3,510	3,510	3,510	2,860
SAYMA as percent of income:	11.8%		12.6%	15.4%	16.9%

To point out the obvious: (1) Our income is dropping (and, almost certainly, our census of "members and regular attenders.") (2) Our contributions to SAYMA are rising. It has been suggested that we base our contributions solely on income. Some Friends want to stick with the published SAYMA "guidelines." Others think any reasonable alternative will be acceptable. We suggest discussion on the \$2,860 number.

[\*click here to return to discussion of Ministry and Counsel report\*](#)

Report of Communications Committee  
3rd month 2010

Communications Committee met on 2/28 at 10am, at Atlanta Bread on Merrimon Ave. Present were Rylin Hansen, Tom Edelson, Neftali Fernandez, and Steve Livingston (clerk).

Steve Livingston, acting as websteward pro tem in the absence of Kieron Mann, and working in coordination with Adrienne Weir, our new Meetinghouse Coordinator, has added a new calendar feature to the website. This feature allows anyone, esp. prospective renters or any members of the AFM community, to see when the Meetinghouse is in use or available for rental.

The committee endorsed this addition, but identified a concern that some groups using the Meetinghouse may not wish to have their identities listed publicly along with their contact information. To address this concern, the committee recommends that Adrienne inform all renters of the listing and offer them the option of not listing their contact info, or simply listing the Meetinghouse as “reserved” without specifying their identity.

The committee also identified a concern that persons with less than benevolent intent might use the list to determine when the Meetinghouse was likely to be vacant. The committee did not feel a need to address this concern, but did want to bring it to the Meeting's attention.

In order to facilitate the upkeep of the calendar, the committee agreed to provide the Meetinghouse Coordinator with administrative access to the website.

Jen Ward requested that the committee consider her proposal to establish and maintain a facebook page for the Meeting, primarily as a means of outreach. The committee supports this recommendation, and brings it to the Meeting for approval. The committee suggests that the page be set up as an admin only page; i.e., strictly informational with no comments or wall posts. The committee will review all content and make recommendations to Jen as to what material might be included in addition to what she has posted, and what material ought not to be posted. Initially the committee suggests that anything currently posted to the Meeting listserv or on the news weblog would be appropriate for the facebook page. The committee notes that West Knoxville has already established a facebook page for their Meeting.

[click here to return to discussion of Communications Committee report](#)

*Finance Committee General Fund report begins on next page*  
[click here to return to discussion of Finance Committee report](#)

	Jan 1 - Mar 8, 10	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Contribution Income				
4010 · Unrestricted	2,053.00	15,890.00	-13,837.00	12.92%
<b>Total 4000 · Contribution Income</b>	<b>2,053.00</b>	<b>15,890.00</b>	<b>-13,837.00</b>	<b>12.92%</b>
7010 · Interest Income	64.64	500.00	-435.36	12.93%
Rental Income	1,095.00	3,400.00	-2,305.00	32.21%
<b>Total Income</b>	<b>3,212.64</b>	<b>19,790.00</b>	<b>-16,577.36</b>	<b>16.23%</b>
<b>Gross Profit</b>	<b>3,212.64</b>	<b>19,790.00</b>	<b>-16,577.36</b>	<b>16.23%</b>
<b>Expense</b>				
<b>Transfers TO Other Funds**</b>				
Scholarship Fund Transfer**	0.00	200.00	-200.00	0.00%
<b>Total Transfers TO Other Funds**</b>	<b>0.00</b>	<b>200.00</b>	<b>-200.00</b>	<b>0.00%</b>
<b>Meeting House</b>				
<b>House and Grounds</b>				
Cleaning	37.50	0.00	37.50	100.00%
House and Grounds - Other	0.00	3,000.00	-3,000.00	0.00%
<b>Total House and Grounds</b>	<b>37.50</b>	<b>3,000.00</b>	<b>-2,962.50</b>	<b>1.25%</b>
<b>6180 · Insurance</b>				
Property/Casualty	0.00	2,400.00	-2,400.00	0.00%
Worker's Comp	0.00	400.00	-400.00	0.00%
<b>Total 6180 · Insurance</b>	<b>0.00</b>	<b>2,800.00</b>	<b>-2,800.00</b>	<b>0.00%</b>
<b>6390 · Utilities</b>				
Electric	53.76	0.00	53.76	100.00%
Gas	104.31	0.00	104.31	100.00%
6340 · Telephone	56.85	0.00	56.85	100.00%
6410 · Water	39.68	0.00	39.68	100.00%
6390 · Utilities - Other	0.00	2,700.00	-2,700.00	0.00%
<b>Total 6390 · Utilities</b>	<b>254.60</b>	<b>2,700.00</b>	<b>-2,445.40</b>	<b>9.43%</b>
<b>Total Meeting House</b>	<b>292.10</b>	<b>8,500.00</b>	<b>-8,207.90</b>	<b>3.44%</b>
<b>Meeting Support</b>				
Hospitality Committee	0.00	150.00	-150.00	0.00%
Pastoral Care Ctte	0.00	20.00	-20.00	0.00%
Communications Ctte	0.00	200.00	-200.00	0.00%
<b>Advertising</b>				
Friends Journal	0.00	100.00	-100.00	0.00%
<b>Total Advertising</b>	<b>0.00</b>	<b>100.00</b>	<b>-100.00</b>	<b>0.00%</b>
<b>Finance Ctte</b>				
Miscellaneous	1.56	0.00	1.56	100.00%
Finance Ctte - Other	0.00	20.00	-20.00	0.00%
<b>Total Finance Ctte</b>	<b>1.56</b>	<b>20.00</b>	<b>-18.44</b>	<b>7.80%</b>
Library	0.00	200.00	-200.00	0.00%
Ministry and Counsel Ctte	0.00	50.00	-50.00	0.00%
<b>6240 · Miscellaneous</b>				
6120 · Bank Service Charges	0.00	150.00	-150.00	0.00%
Office Supplies	0.00	50.00	-50.00	0.00%
6240 · Miscellaneous - Other	0.00	100.00	-100.00	0.00%
<b>Total 6240 · Miscellaneous</b>	<b>0.00</b>	<b>300.00</b>	<b>-300.00</b>	<b>0.00%</b>
6560 · Payroll Expenses	0.00	200.00	-200.00	0.00%
<b>Religious Education Ctte</b>				
Childcare	283.00	800.00	-517.00	35.38%
First Day School	0.00	600.00	-600.00	0.00%
SAYF	450.91	1,000.00	-549.09	45.09%
<b>Total Religious Education Ctte</b>	<b>733.91</b>	<b>2,400.00</b>	<b>-1,666.09</b>	<b>30.58%</b>
Spiritual Enrichment Ctte	0.00	50.00	-50.00	0.00%
<b>Total Meeting Support</b>	<b>735.47</b>	<b>3,690.00</b>	<b>-2,954.53</b>	<b>19.93%</b>
<b>Outreach</b>				
<b>6140 · General Outreach</b>				
Peace and Earth Ctte				
Projects	0.00	200.00	-200.00	0.00%
<b>Total Peace and Earth Ctte</b>	<b>0.00</b>	<b>200.00</b>	<b>-200.00</b>	<b>0.00%</b>
Quaker Outreach	0.00	2,000.00	-2,000.00	0.00%
SAYMA Dues	0.00	3,200.00	-3,200.00	0.00%
<b>Total Outreach</b>	<b>0.00</b>	<b>7,400.00</b>	<b>-7,400.00</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>1,027.57</b>	<b>19,790.00</b>	<b>-18,762.43</b>	<b>5.19%</b>
<b>Net Ordinary Income</b>	<b>2,185.07</b>	<b>0.00</b>	<b>2,185.07</b>	<b>100.00%</b>
<b>Net Income</b>	<b>2,185.07</b>	<b>0.00</b>	<b>2,185.07</b>	<b>100.00%</b>